**COVID-19 EMERGENCY**

**NOTIFICATION TO LANDLORD**Send by both email and by US mail. Video yourself mailing it.

Name of Landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Address of Landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Email of Landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Re: Tenant name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tenant address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:  
  
I have had a temporary loss of income and/or increased expenses due to the COVID-19 Crisis.   
  
 \_\_\_\_ I will not be able to pay my rent.

\_\_\_\_\_ I will only be able to pay $\_\_\_\_\_\_\_ my rent.   
  
I do not wish to enter into a payment plan at this time. I think it is premature. Many organizations are fighting for rent and mortgage forgiveness and my situation is too unstable to make an actual agreement.

I have the option of providing you my documentation now or later. Attached is:  
  
\_\_\_\_\_ My letter of termination

\_\_\_\_\_ My EDD documents

\_\_\_\_\_ Proof of increased expenses that are COVID-19 crisis related

\_\_\_\_\_ Other Proof. I decline to provide bank statements as they are not relevant.  
  
\_\_\_\_\_ I will provide proof when I can get it or by the appropriate due date. None of the laws that protect me require that I provide proof at this time. If you send me a menacing letter or email demanding proof at this time my response will be to remind you that none of the tenant protection measures that affect this jurisdiction require it.[[1]](#footnote-1)  
  
In order to document our communication and to avoid misunderstandings, please respond to this email via email or in writing rather than call or visit.   
  
Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT YOUR NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. This letter was prepared by the Eviction Defense Network. For additional general information, send an email to [info@edn.la](mailto:info@edn.la). For legal assistance send an email to [askanattorney@edn.la](mailto:askanattorney@edn.la). If you do not have an email call 213/213/537-5473 [↑](#footnote-ref-1)